

CODE OF ETHICS
BY
INSTITUTION

MALABAR DENTAL COLLEGE & RESEARCH CENTRE

Manoor, chekannur Road, Mudur (PO), Edappal, Malappuram Dt, Pin-679578

Phone: 0494 - 2697020, 21,22,23,24.

www.macity.edu.in

Email: info@macity.edu.in

CODE OF ETHICS BY INSTITUTION

COMMITTEE MEMBERS

The institution ethics committee of Malabar Dental College and research center has been constituted with effect from 05.10.2016, with the following as the members:

1. Dr. Toms c. Joseph (Chairperson)
2. Dr.Vinod Kumar R.B
3. Dr.joby peter
4. Dr.Justin Mathew
5. Dr.Bejoy p
6. Dr. Mahesh N
7. Dr.Lijo Isaac
8. Dr.Sunil M.Eraly
9. Dr.Deepak Daryani
10. Dr.Civy Pulayath
11. Adv.Shehab Mechery
12. Mr.Hassan Kutty
13. Theologian/social scientist/NGO activist
14. Dr.priya (member secretary)

FORMAL MEETINGS

The ethics review of the proposals will be strictly done in the formal meetings by the Malabar Dental College and Research Center not by circulation of files

As far as possible, an annual calendar of the meetings of the Malabar dental college for the next year will be announced in advance at the last meeting of each calendar year so that members can ensure their presence for the meetings and

11/11/2016
D. VINOD KUMAR R.B.
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unnecessary delays in the process of scientific and ethics clearance of the proposals can be avoided. The Malabar dental college will normally meet once in three months on a fixed date, which should be notified through appropriate mechanisms. Frequency of the meetings will be decided by the Chairperson depending on the volume of review work and other requirements that may arise from time to time. Extraordinary or special meetings may be convened depending on exigencies.

At least three weeks prior to the meeting of the Malabar dental college, Ethics committee secretariat shall inform all members about the date and venue of the meeting, the agenda and provide copies of the protocols for review.

All members are expected to allocate time for the meeting as per the agreed annual calendar of the meeting.

If for some unavoidable reasons a member is not able to attend the meeting, she/he should inform the Member Secretary at the earliest. However, the member shall be bound to hand over to the Secretary the review report and connected papers available with her/him in respect of the proposals allocated to her/him for review.

All members, irrespective of whether they are appointed as primary or secondary reviewers for specific proposals, are required to read all protocols sent to them and participate in the discussion during the meeting for their ethics review to ensure that they conform to the guidelines used by the Malabar dental college

DECISION MAKING:

In order to evolve or attain consensus of views of the members, the Malabar dental college would promote extensive discussion among members. As far as possible, the decisions in the Malabar dental college will be taken by arriving at consensus. But in the event of the members not being able to reach a consensus, the decision will be taken on the basis of the majority of those present and voting.

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All members of the Malabar dental college, including the Chairperson, will be reimbursed for travel costs and other secretarial expenses treating them as First Class Officials as per University norms. If supporting documents like vouchers or tickets are asked for, the member shall be bound to provide them to the office.

CONFIDENTIALITY AND CONFLICT OF INTEREST

Subject to statutory exceptions, the Malabar dental college members will maintain confidentiality with regard to the identifiable research information to which they have access to as a part of their work on the Malabar dental college, and will sign a statement or agreement to that effect.

Any member having a pecuniary or other conflict of interest as in the case of investment in Health Industry will declare it in writing to the Chairperson at the time of appointment to the Malabar dental college.

If an Malabar dental college member submits a project proposal as an Investigator or is associated as a consultant or in any other way significantly involved in a research proposal submitted to Malabar dental college, the member should declare her/his conflict of interest to the Chair. He/she will not participate in the review and withdraw from the meeting when this proposal is discussed and decided upon in the Malabar dental college meeting.

REVIEW AND AUDIT OF WORK OF MALABAR DENTAL COLLEGE

The Malabar dental college may review its functioning, the work accomplished and the challenges faced in ethics review at the end of every year and formulate its goals and plans for the following year.

The Member Secretary, under the direction of the Chairperson will draft the annual report of the Malabar dental college and present it for discussion in the Malabar dental college meeting. All care will be taken to ensure that no information identifiable with the researcher(s), project(s), Malabar dental college

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